

**PRE-QUALIFICATION OF CONSULTANTS FOR  
“TOWN PLANNING AND ARCHITECTURAL DESIGN OF TWO VILLAGES”**

**in Thar Block-II**

**District Tharparkar, Sindh, Pakistan**



**SINDH ENGRO COAL MINING COMPANY LIMITED**

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## **1. INTRODUCTION**

1.1. Pakistan is facing an energy crisis with power shortages of 3000 MW to 5,000 MW and power outages disrupting the economy of the country. The long term goal of the project is to produce approx. 22.5 millions tons of coal annually, sufficient to 5000 MW of electric power generating capacity.

Thar Desert has one of the largest coal reserves in the world. According to the estimates of Geological Survey of Pakistan, the total size of these coal resources is 175 Billion Tones. The Thar coal field has been subject to various exploration programs in the past to determine its total area and petrography. Sindh Coal Authority has awarded a 95.5 square kilometer area of the coal field, known as Block II, to Sindh Engro Coal Mining Company (SECMC) for exploration and development of the coal deposits within this block.

SECMC is a joint venture company created in 2009 between the Government of Sindh (GoS) and Engro Power Gen Limited (EPL), with equity split of 51:49 between the two partners, respectively. Within the joint venture, the GoS will be responsible for infrastructure development including providing necessary security; access to the site; dewatering and effluent disposal; supply of water; development of necessary road network; and all required assistance in relocation of those villages which fall in the mining plan over the next decade.

EPL is a wholly owned subsidiary of Engro Corporation Limited, a large diversified conglomerate headquartered in Pakistan having business interests in fertilizer manufacturing, fertilizer & agricultural commodities trading, power generation, consumer food products, petrochemicals, chemicals manufacturing, handling and storage.

Thar coal block II falls within the Islamkot Tehsil of district Tharparker. There are twelve villages including Dhanis (small settlements) within the Block II (The list of villages and Dhanis will be provided). All villages within Block II have electricity facilities.

1.2. The Owner intends to Pre-qualify Engineering Consultants in order to;

1.2.1. Prepare a physical plan and architectural design of two new villages within Thar Coal Block II for the following purposes:

- Proper land use plan
- Development of villages without losing the cultural heritage of the inhabitants of the area
- Create new models of independent, self-sustaining villages which can be used as a replicable precedence for future development of the entire area.
- Maintain the social fabric, diversity and culture of the area.

1.2.2. Handling of complete pre-qualification and tendering process for award of construction contracts of the above mentioned projects; including preparation of pre-qualification notification and evaluation criteria, preparation of pre-qualification evaluation reports, and preparation of ITB and bids evaluation criteria, preparation of bids evaluation report and making final recommendations to the Owner for award of contract.

1.3. Pre-qualification is open to all companies who have previous experience as well as technical & financial capability as indicated in Clause 1.2 above.

## **2. INSTRUCTIONS TO APPLICANTS**

### **2.1. Submission of Applications**

Applications for pre-qualification one (01) original and one (01) copy must be received in a sealed envelope to be delivered, through registered mail at below mentioned address:

***Manager – Corporate Audit Department***

*Sindh Engro Coal Mining Company*

*4th, Floor, The Harbor Front Building, HC#3, Marine Drive, Clifton Block-4, Karachi, Pakistan Phone: +92(21)35297501-10. Fax: +92(21)3529601.*

**By Nov 11, 2014 and be clearly marked “PRE-QUALIFICATION OF CONSULTANTS FOR TOWN PLAN AND ARCHITECTURAL DESIGN OF TWO VILLAGES”**

- 2.2. Applicants will be informed, in due course regarding the result of the evaluation of applications. Only pre-qualified companies under this process will be invited to bid for the projects at a later stage.
- 2.3. Any false statement(s) by the Applicant will result into disqualification at any stage of the process.
- 2.4. The name and mailing address of the Applicant should be clearly marked on the left hand side on the envelope.
- 2.5. All applications shall be prepared in English language. Information in any other language must be accompanied by translation in English. Owner reserves the rights for disqualification in case of non-compliance of the above requirement.
- 2.6. The Applicants must respond to all questions and provide complete and verifiable information with complete supporting data as advised in this document. Any failure to provide essential information or references may result in dis-qualification of the Applicant.
- 2.7. The clarifications (if required by the Applicant) may be asked by post/other communication means or discussed in a meeting at a mutually agreed time and date, minimum one (01) week before submission date of the pre-qualification documents.

### **3. Pre-qualification Criteria**

Pre-qualification is based on the criteria given in succeeding clauses regarding the Applicant's general and particular experience in Town Planning, personnel capabilities and financial position as demonstrated by the Applicant's responses in the forms attached within this document and in any supporting documents provided. Sub-contractor's experience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered and the applicant will be required to provide documentary proof of the same. A consortium or Association of firms will be considered for similar treatment as in case of Joint Venture. The Owner reserves the right to waive minor deviations, as long as these do not materially affect the capability of an Applicant to perform its obligations under the contract. Experience and resources of the company intended to be employed as sub-contractor shall not be taken into account in determining the Applicant's compliance with the qualifying criteria.

### **3.1. Conflict of Interest**

3.1.1. The Applicant must not be associated, nor have been associated in the past with the Owner or any of its affiliates, subsidiaries / successors in interest, and legal representatives, that have prepared the design, specifications, and other prequalification and bidding documents for the project, or have been associated with the Owner as Consultants at any stage of project development. Any such association may result in disqualification of the Applicant.

### **3.2. Updating Pre-qualification Information**

3.2.1. At bidding stage, the prequalified Bidders shall be required to update the financial, personnel and other information used for pre-qualification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of pre-qualification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

### **3.3. Other Factors**

3.3.1. Only firms that have been prequalified under this procedure shall be invited to bid. If a firm submits more than one bid, all bids including that bidder will be rejected. This rule will not apply in respect of bids which include specialist sub-contractors who are used by more than one bidder.

3.3.2. The Owner reserves the right to:

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the work(s) as amended. However, the Owner has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification;
- b) Reject or accept any application; and
- c) Cancel the pre-qualification process and reject all applications.
- d) The Owner shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection

#### 4. EVALUATION CRITERIA

The Individual/Firms / Joint Ventures securing 60% marks as per following Evaluation Criteria will qualify for issuance to RFP. Please note that in case of JV, each partner will be evaluated separately.

PRE QUALIFICATION EVALUATION CRITERIA		
S.no	Description	Points
4.1	Pakistan Council of Architects & Town Planners/Pakistan Engineering Council Registration.	<b>Mandatory</b>
4.2	NTN Certificate (Individual/Firms).	<b>Mandatory</b>
4.3	Financial Strength (Last five financial statements/Bank Statement in Case of Individuals).	<b>Mandatory</b>
4.4	Complete Certified Copies of all Litigations history including all/any civil, criminal cases in any court, Legal suits etc. anywhere in Pakistan or Abroad.	<b>Mandatory</b>
4.5	20 years of experience in designing low cost/cost effective housing projects in rural context of Pakistan.	<b>25</b>
	0 – 5 Year	5
	6 – 10 Years	10
	11 – 15 Years	15
	16 – 19 Years	20
	20 Years or More	25
4.6	Understanding of /Previous work experience of the Tharparkar desert culture, housing patterns, environmental conditions and its traditional social settings.	<b>20</b>

	Individual/firm having experience of previous projects of resettlement/human settlement in rural context of Pakistan with special focus on rural Sindh	<b>25</b>
4.7	01 Project Experience	5
	02 Projects Experience	15
	03 or more Projects Experience	25
4.8	Experience in use of Green Technologies in housing projects in rural context particularly in desert environment – mention any two similar projects of your choice.	<b>15</b>
4.9	Understanding/Spoken local Language (Sindhi)	<b>15</b>
	<b>Total Points</b>	<b>100</b>



## Form 1: General Information about the Firm

Sr. #	Particulars	Details
1.	Name of Organization <i>(Indicate Legal Name)</i>	
2.	Operating Name of the Organization <i>(If different from Legal name)</i>	
3.	Country of Incorporation <i>(Attach Evidence)</i>	
4.	Ownership of Organization <i>[Attach Evidence (Registration Deed/Partnership Deed/Memorandum &amp; Article of Association)]</i>	(Sole Proprietorship/Partnership/Private Limited Co./ Public Limited Co./ Public Listed Co.)
5.	Date of Establishment/Incorporation	
6.	Date of Commencement of Business	
7.	Address of Registered / Corporate Head Office	
8.	Telephone / Fax / Email Address of the Firm's Registered / Corporate Office	
9.	Firm's Website	
10.	Branch Offices of the Firm including Telephone and Fax Numbers	
11.	Statutory Membership <i>(Attach Evidence)</i>	
12.	International Affiliations <i>(Attach List)</i>	
13.	List of Owners / Directors with Qualifications and Years of Experience	
14.	List of Key Technical / Managerial Personnel	
15.	List of Staff on Payroll of the Firm	

**Form 2: Key Contact Details**

a. Name	
b. Designation / Title	
c. Address	
d. Telephone Number	
e. Fax Number	
f. Email Address	

**Form 3: Financial Information Summary - Evaluation Criteria Sr. # 4.3**

Particulars	Details	
Banking Details <i>(Bank Name &amp; Branch)</i>		
Paid-up Capital		
Net Worth*		
Annual Turnover**	Year	Turnover
	2012	
	2011	
	2010	
	2009	
	2008	

\* Based on 2013 audited financial statement (if Applicable)

\*\* Attach financial statements for last five years (If Applicable)

Note:

Individuals are required to submit their Bank Statement for the last 2 years.

Firms are required to submit their Financial Statements.

**Form 4: Experience Summary (Experience in designing low cost/cost effective housing projects in rural context of Pakistan) Evaluation Criteria  
Sr. # 4.5**

S. #	Name of Project	Project Cost (Mln PKR)	Start Date	Completion Date	Client Name and Contacts	Brief Scope Achieved

Note:

- Reference details are essential else no points will be awarded.
- Additional information can be shared in the form of attachments

**Form 5: Summary (experience Understanding of /Previous work experience of the Tharparkar desert culture, housing patterns, environmental conditions and its traditional social settings) Evaluation Criteria Sr. # 4.6**

S. #	Name of Project	Project Cost (Mln PKR)	Start Date	Completion Date	Client Name and Contacts	Brief Scope Achieved

Note:

- Reference details are essential else no points will be awarded.
- Additional information can be shared in the form of attachments.
- In case of any Research work, Share the complete Research Report having Summary of the Research.

**Form 6:** Experience Summary (Individual/firm having experience of previous projects of resettlement/human settlement in rural context of Pakistan with special focus on rural Sindh.) - Evaluation Criteria Sr. # 4.7

S. #	Name of Project	Project Cost (Mln PKR)	Start Date	Completion Date	Client Name	Brief Scope Achieved

Note:

- Reference details are essential else no points will be awarded.
- Additional information can be shared in the form of attachments

**Form 7:** Experience Summary (Experience in use of Green Technologies in housing projects) - Evaluation Criteria Sr. # 4.8

S. #	Name of Project	Project Cost (Mln PKR)	Start Date	Completion Date	Client Name	Brief Scope Achieved

- Reference details are essential else no points will be awarded.
- Additional information can be shared in the form of attachments.

**Form 8: CVs of Key Professional Staff**

- Position :**
- Name of Firm :**
- Name of Staff :**
- Date of Birth :**
- Years with the Firm :**
- Nationality :**
- Membership in Professional Societies :**
- Education :**
- Employment Record :**



## Attachments:

- a) Evaluation Criteria 4.1 – Clear Copy of Pakistan Engineering Council/Pakistan Council of Architects & Town Planners.
- b) Evaluation Criteria 4.2 – Clear Copy of NTN of Firm/Individuals.
- c) Evaluation Criteria 4.3 Financial Strength (Last five financial statements/Bank Statement in Case of Individuals)
- d) Evaluation Criteria 4.4 Firms/Individual having litigation history must submit disclosure of all litigation on an affidavit having list of all Litigations history including all/any civil, criminal cases in any court, Legal suits etc. anywhere in Pakistan or Abroad.
- e) Complete Certified Copies of all Litigations history including all/any civil, criminal cases in any court, Legal suits etc. anywhere in Pakistan or Abroad.
- f) Firm which has no Litigation must submit an affidavit that they do not have any litigation history as well as black listed by any Government organization/body.
- g) Evaluation Criteria 4.9 List of permanent staff Mentioning Designer, Engineers having communication of local language along with any educated certificate mentioning that the said person have formally studied Sindhi.
- h) Additional Information can be shared if required.

Note: Certification should be done by Notary Public Office.

**Certification:**

We, the undersigned certify that to the best of our knowledge and belief, these bio-data correctly describe the employee, his qualification and his experience.

\_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorized Representative of the Firm

Day / Month / Year